

**APPLICATION FORM FOR ADMISSION TO FIRST YEAR 2023/2024****BAILIEBOROUGH COMMUNITY SCHOOL****QUALITY EDUCATION IN A CARING ENVIRONMENT**

**PLEASE NOTE: FALSE INFORMATION WILL AUTOMATICALLY DISQUALIFY THE APPLICANT.**

**PLEASE FILL OUT DETAILS IN BLOCK CAPITALS**

**Closing date for receipt of application form is 4pm on Wednesday 1<sup>st</sup> February 2023**

**Data Protection**

The personal data required from you on this admissions form (part 1) is required for the purposes of:-

- fulfilling our legal obligation to provide an education to students
- student enrolment and student registration
- allocation of teachers and resources to the school
- school administration
- to fulfil our other legal obligations
- to process appeals, resolve disputes and defend litigation etc.

**1. You have the following statutory rights that can be exercised at any time:**

- (a) Right to complain to supervisory authority.
- (b) Right of access.
- (c) Right to rectification.
- (d) Right to be forgotten.
- (e) Right to restrict processing.
- (f) Right to data portability.
- (g) Right to object and automated decision making/profiling.

For further information please see our school Data Protection Policy on our website [www.bailieborocs.ie](http://www.bailieborocs.ie) LINK

Should you wish to discuss anything in regard to Data Protection, please contact the Principal via the school office email :  
info@bailieborocs.ie

**OFFICE RECEIPT DATE STAMP  
AND TIME**

**1. PERSONAL DETAILS**

(required for stage 1 of application process)

<b>Student Surname</b>	
<b>Student First Name</b>	
<b>Home Address</b>	
	<b>EIRCODE:</b>
<b>County</b>	
<b>Date of Birth</b>	
<b>Birth Cert Attached</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> <i>(Please tick ✓ appropriate box)</i>

Birth Certificate Forename <i>(if different to above)</i>	
Birth Certificate Surname <i>(if different to above)</i>	
Mother's Maiden Name	

<b>2. EDUCATIONAL DETAILS</b> (required for stage 1 of application process)	
NAME OF PRIMARY SCHOOL (currently attending)	
ADDRESS OF PRIMARY SCHOOL (currently attending)	
Roll Number of Primary School (currently attending)	

<b>3. FAMILY DETAILS</b> (REQUIRED FOR SCHOOL ENROLMENT AND PARENTAL CONTACT PURPOSES)		
	Parent/Guardian 1	Parent/Guardian 2
Surname		
Name(s)		
Relationship to child <i>(mother/father/other guardian) please provide details</i>		
Phone Number		
Mobile Number for Messaging from School		
<p><b>Please indicate <u>ONE</u> number to which text messages will be sent. Mobile Nr : _____</b>  <b>Please make sure the School is aware of any change in your mobile number. This is essential for texting purposes.</b></p>		
Contact E-mail Address		
Postal Address <i>(if different from above)</i>		
CORRESPONDENCE SHOULD BE ADDRESSED TO	<p>Mother <input type="checkbox"/> OR  Father <input type="checkbox"/> OR  Both parents/guardians <input type="checkbox"/></p> <p style="text-align: right;">_____</p> <p style="text-align: right;">State above Correspondence title i.e. Mr. &amp; Mrs/Mrs/Mr + specify surname).</p>	
Name(s) of PAST PUPILS (brother(s) and/or sisters) who attended this school and year of completion at the school.	<p>_____</p> <p>_____</p> <p>_____</p>	

<b>Does the child have any Brothers/Sisters currently attending this school?</b>	<i>Name, Age, Class/Year</i>
	<i>Name, Age, Class/Year</i>
	<i>Name, Age, Class/Year</i>

**"I DECLARE THAT ALL OF THE ABOVE INFORMATION IS TRUE AND CORRECT"**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
**Parent/Guardian**

PRINT NAME: \_\_\_\_\_

**CHECKLIST - Have you enclosed:-**

ORIGINAL Birth Cert of student (for photocopying by our office)  
Ticked the boxes and signed all relevant sections.  
Enclosed 2 original (different) current Utility Bills of home address i.e. Electricity, Gas, Landline Phone bill, ONLY (to be presented for photocopying by our office staff).

**Failure to complete form fully and supply all necessary documentation will deem application invalid.**

**If/when a letter of offer is issued, we will require further information with regard to your son/daughter (i.e. part 2 of the Admissions Application must be completed fully and returned to the school – this form will be enclosed with the letter of offer).**